



Meet Your Executive Assistant

Melinda Higbee

Welcome to our family! My name is Melinda Higbee. I am the Executive Assistant to the Director of Infant Toddler Family Day Care. I earned my Bachelor of Science, Business Administration degree from Strayer University. I also have over 20 years of Executive Assistant experience in offices, as well as have had previous employment as a Sunday School teacher, YMCA camp counselor and Girl Scout Leader. I am the proud mom of two girls. I am very happy now to be working for ITFDC.

I am here for you! Please feel free to contact me if you have any questions or concerns. I can be reached Monday through Friday at 703-352-3449 x101, or by email at mhigbee@infanttoddler.com. I look forward to meeting your child!